



FORWARD PLAN

21 January 2019 - 26 May 2019

Produced By:

**Democratic Services
City of York Council
West Offices
York
YO1 9GA
Tel No. 01904 551031**

EXECUTIVE FORWARD PLAN

What is the Executive Forward Plan?

The Executive Forward Plan is a list of all non-key and key decisions the Authority intends to take during the next four month period. The Plan is updated weekly, every Monday and is available to view on-line at www.york.gov.uk

What is a non-key decision?

For the purposes of the Plan, a non-key decision is defined as a 'decision of normal importance' which:

- the Executive can collectively take as set out in Part 3 of the council's constitution
- which any Executive Member can take individually in line with the Council's Scheme of Delegation

What is a key decision?

A key decision is defined as a decision which is likely:

- to result in the Council incurring expenditure, or making savings, which are significant having regard to the Council's budget for the service or function to which the decision relates i.e.:
 - make a saving of more than 10% of the budget for a particular area - or be more than £500,000
 - require spending that is more than 10% of the budget for a particular area - or be more than £500,00
- to be significant in terms of its effects on communities

Such 'key decisions' can only be taken by the Executive, unless they have been **specifically** delegated to an Executive Member or Officer, or unless the Leader or Chief Executive is exercising their urgency powers.

What information does the Forward Plan contain?

In relation to each issue entered on the Forward Plan, there are details of:

- the date on which or time period within which the decision will be taken;
- the wards affected;
- how to make representations on the issue in hand; and
- what the consultation will be taking place, where applicable.

If I have a query about an entry on the Forward Plan, who do I contact ?

Wherever possible, full contact details are listed in the individual entries in the Forward Plan. If you are unsure how to make contact or have any general enquiries about the Forward Plan, please ring Democratic Services on Tel No. 01904 551031

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FORWARD PLAN ITEM

Meeting: Executive Member for Education, Children and Young People

Meeting Date: 22/01/19

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Admissions Arrangements for the 2020/21 School Year

Description: Purpose of Report: This report seeks the Executive Member's approval for the City of York Council co-ordinated schemes and admission policies for the 2020/21 school year. It also seeks approval of the proposed individual school published admission numbers (PANs) for the academic year beginning in September 2020. The report follows a period of consultation from October 2018 to December 2018.

The Executive Member will be asked to approve the schemes and policies in the report.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Education, Children and Young People

Lead Director: Corporate Director of Children, Education and Communities

Contact Details: Tom Chamberlain, Office Manager, Education Access and Community Transport Team

tom.chamberlain@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: Between 08/10/18 and 07/12/18. The statutory requirement is for a six week consultation.

Consultees: Consultees are headteachers and governing bodies of all schools in the City of York area, admission authorities other than CYC (Voluntary Aided and Academy schools), neighbouring admissions authorities, dioceses of Church of England and Roman Catholic churches. Also any parent/carers of children in the area who respond to consultation documents.

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

04/02/19

FORWARD PLAN ITEM

Meeting: Executive Member for Culture, Leisure & Tourism

Meeting Date: 25/01/19

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Cultural Commissions: Castle Gateway and Developing a Shared Vision for York

Description: This report sets out proposals to use Leeds City Region Business Rates Pool funding to create two related cultural programmes of activity that will facilitate the use of Castle Car Park as an events space in 2019. The Executive Member will be asked to agree an approach to developing these programmes.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Culture, Leisure & Tourism

Lead Director: Corporate Director of Children, Education and Communities

Contact Details: Charlie Croft, Assistant Director Communities and Equalities

charlie.croft@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

04/02/19

FORWARD PLAN ITEM

Meeting: Executive Member for Culture, Leisure & Tourism

Meeting Date: 25/01/19

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: York Learning Services Self-Assessment

Description: The report will set out York Learning Services' self-assessment summary. It will identify key considerations in shaping York Learning Services' strategic plan for the academic year 2019/20. The Executive Member will be asked to approve the self-assessment.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Culture, Leisure & Tourism

Lead Director:

Corporate Director of Children, Education and Communities

Contact Details:

Angela Padfield, Interim Head of York Learning

angela.padfield@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

04/02/19

FORWARD PLAN ITEM

Meeting: Executive Member for Economic Development and Community Engagement

Meeting Date: 05/02/19

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: 4Community Growth York

Description: This report brings a progress update and recommendations regarding the 4Community Growth York project.

The Executive Member is asked to agree an extension to the project.

This item has been deferred to the Economic Development and Community Engagement Decision Session on 5 February 2019 to allow officers to complete further in depth analysis.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Economic Development and Community Engagement

Lead Director:

Corporate Director of Children, Education and Communities

Contact Details:

Mora Scaife

mora.scaife@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

18/03/19

FORWARD PLAN ITEM

Meeting: Executive Member for Economic Development and Community Engagement

Meeting Date: 05/02/19

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Town Crier

Description: This report presents work done by CYC, Make it York and York BID to recruit a volunteer Town Crier for the City of York. The Executive Member will be asked to acknowledge the role of the Town Crier on behalf of CYC, in order that the individual recruited is eligible to join both the Ancient & Honourable Guild of Town Criers and Loyal Company of Town Criers.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Economic Development and Community Engagement

Lead Director: Corporate Director of Customer and Corporate Services

Contact Details: Dawn Steel, Head of Civic & Democratic Services

dawn.steel@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

04/02/19

FORWARD PLAN ITEM

Meeting: Executive Member for Transport and Planning

Meeting Date: 07/02/19

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Introduction Of Anti-Idling Measures (Including Enforcement)

Description: Purpose of report: To reduce emissions from idling vehicles and thereby improve the environment and public health.

The report will ask the Executive Member to approve the proposed approach, timetable for introduction of anti-idling awareness raising and enforcement measures as set out in the report and to delegate authority to officers to exercise enforcement powers.

This decision will be taken by the Executive Member for Transport and Planning in consultation with the Executive Member for Environment.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Environment (Deputy Leader), Executive Member for Transport and Planning

Lead Director:

Corporate Director of Economy and Place

Contact Details:

Andrew Bradley, Principal Transport Planner, City Strategy, Mike Southcombe

andrew.bradley@york.gov.uk, mike.southcombe@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

Previous reports to the executive member for the environment and idling awareness exercises in 2017 and 2018 with buses and taxis. Several meetings at QBP with bus operators. Consultation on draft Air Quality Action Plan 3 in 2015.

Consultees:

Background Documents:

Introduction Of Anti-Idling Measures (Including Enforcement)
LESMain.pdf
CAZ report final.docx

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

18/03/19

FORWARD PLAN ITEM

Meeting: Executive Member for Transport and Planning

Meeting Date: 07/02/19

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Consideration of objections and comments received to the second consultation regarding Residents Priority Parking on Fulford Cross

Description: The purpose of this report is the consideration of the results and comments received to a second consultation about introducing Residents' Priority Parking on Fulford Cross.

The Executive Member will be asked to make a decision on the way forward from options given in the report.

Wards Affected: Fishergate Ward

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Transport and Planning

Lead Director:

Corporate Director of Economy and Place

Contact Details:

Sue Gill

sue.gill@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

All properties in Fulford Cross were hand delivered detailed information of a proposed scheme. Information was sent to Danesgate School, York Steiner School and Homeyork House.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

18/03/19

FORWARD PLAN ITEM

Meeting: Executive Member for Transport and Planning

Meeting Date: 07/02/19

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Osbaldwick 20mph Speed Limit

Description: Purpose of report: To bring to the Executive Member's attention the outcome of work carried out in the Osbaldwick area.

The report will ask members to approve advertising an expansion of the existing 20mph speed limit.

Wards Affected: Osbaldwick and Derwent Ward

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Transport and Planning

Lead Director:

Corporate Director of Economy and Place

Contact Details:

Alistair Briggs, Traffic Network Manager

alistair.briggs@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: The statutory Traffic Regulation Order process.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

18/03/19

FORWARD PLAN ITEM

Meeting: Executive Member for Transport and Planning

Meeting Date: 07/02/19

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: St John Street Petition

Description: Purpose of the report: Acknowledge receipt of the petition and outline the way forward.

The report will ask the Executive Member to monitor the effect of the proposed works.

Wards Affected: Guildhall Ward

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Transport and Planning

Lead Director:

Corporate Director of Economy and Place

Contact Details:

Alistair Briggs, Traffic Network Manager

alistair.briggs@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

18/03/19

FORWARD PLAN ITEM

Meeting: Executive Member for Transport and Planning

Meeting Date: 07/02/19

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Farrar Street, Windmill Gates Alma Terr/Grove and Slingsby Grove Residents Parking Petitions (Previously titled 'Farrar Street, Windmill Gates and Alma Terr/Grove Residents Parking Petitions')

Description: Purpose of report: Acknowledge receipt of the various petitions.

The report will ask the Executive Member to approve the inclusion on the residents parking waiting list.

Wards Affected: Fishergate Ward; Hull Road Ward

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Transport and Planning

Lead Director: Corporate Director of Economy and Place

Contact Details: Alistair Briggs, Traffic Network Manager

alistair.briggs@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: None at present.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

18/03/19

FORWARD PLAN ITEM

Meeting: Executive Member for Transport and Planning

Meeting Date: 07/02/19

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: PROW: Definitive map modification order application to record a public footpath in woodland adjacent to Windmill Lane, Heslington

Description: Purpose of report: For the Executive Member to consider evidence submitted in support of a Definitive Map Modification Order (DMMO) application to add a footpath to the Definitive Map in the Parish of Heslington and also the Hull Road Ward and to determine whether or not to authorise the making of an order under the Wildlife and Countryside Act 1981.

Members will be asked to either authorise the making of the DMMO to record the footpath on the definitive map and statement, or not.

Wards Affected: Hull Road Ward

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Transport and Planning

Lead Director: Corporate Director of Economy and Place

Contact Details: Russell Varley, Definitive Map Officer, Transport Service-Rights of Way

russell.varley@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Consultees: Heslington Parish Council, Ramblers Association, British Horse Society, Byways and Bridleways Trust, York Cycling Campaign, British Driving Society, Cyclists Touring Club, University of York, York St John University, Northern Electric plc. Ward Cllrs affected.

Process: Consultation process: An initial consultation has been carried out with the affected land owners, representatives of user groups and Heslington Parish Council. If the DMMO is made then a period of 42 days statutory consultation will be held.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 18/03/19

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 14/02/19

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: A Cultural Strategy for York

Description: An extensive engagement exercise has produced a seven year development plan to ensure that:

- York will be internationally recognised for its exceptional heritage and unique arts offer.
- Residents and businesses in York will benefit from York's unique cultural offer, leading to greater investment and participation in the city.
- That the cultural offer for York's residents will be expanded beyond the city centre.
- All citizens, irrespective of age or background, will be proud to be engaged with York's arts and heritage offer, which will include a wide range of inclusive opportunities.

This item has been deferred to the meeting of the Executive on 14 February 2019 to allow the draft strategy to reflect the consultation feedback.

Wards Affected: All Wards

Report Writer: Charlie Croft **Deadline for Report:** 04/02/19
Lead Member: Executive Member for Culture, Leisure & Tourism
Lead Director: Corporate Director of Children, Education and Communities
Contact Details: Charlie Croft, Assistant Director Communities and Equalities

charlie.croft@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations:

Process:

Consultees:

Background Documents: A Cultural Strategy for York

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on: 18/03/19

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 14/02/19

Item Type: Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: The Guildhall Redevelopment Tender Evaluation & Project Business Plan Appraisal

Description: Purpose of report: To provide members with the outcome of the Guildhall redevelopment contract tender process and a revised business plan.

The report will ask members to consider the report contents and revised business plan in order to determine a revised budget and consider appointment of a contractor to undertake the redevelopment of the Guildhall.

Wards Affected: Guildhall Ward

Report Writer: David Warburton **Deadline for Report:** 04/02/19

Lead Member: Executive Leader (incorporating Finance & Performance)

Lead Director: Corporate Director of Economy and Place

Contact Details: David Warburton

david.warburton@york.gov.uk

Implications

Level of Risk:

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a

decision which itself was a key decision e.g. the award of a contract.

Making Representations:

Process:

Consultees:

Background Documents: The Guildhall Redevelopment Tender Evaluation & Project Business Plan Appraisal

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 18/03/19

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 14/02/19

Item Type: Executive Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: Consideration of the Objections Raised for the Proposed Loss of Public Open Space at Rowntree Lodge, Rowntree Park

Description: Purpose of report: Consideration of the Objections Raised for the Proposed Loss of Public Open Space at Rowntree Lodge, Rowntree Park in respect of the proposal to convert the upper two floors of the Lodge into holiday let accommodation. The report will also update the financial business case for the proposal.

The report will ask Members to consider the objections raised and the revised business case and seek members' approval to continue with the proposal previously endorsed by Executive to convert the upper two floors into holiday let accommodation.

Wards Affected: Micklegate Ward

Report Writer: Nick Collins **Deadline for Report:** 31/01/19
Lead Member: Executive Member for Economic Development and Community Engagement

Lead Director: Corporate Director of Economy and Place
Contact Details: Nick Collins, Commercial Property Manager, Dave Meigh

nicholas.collins@york.ov.uk, dave.meigh@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:** It is significant in terms of monitoring required its effect on communities

Making Representations:

Process: The proposal has been considered previously by Executive.

The proposed loss of open space has been advertised in accordance with S.123 of the Local Government Act 1972.

Consultees:

Background Documents: Consideration of the Objections Raised for the Proposed Loss of Public Open Space at Rowntree Lodge, Rowntree Park

Call-In

If this item is called-in, it will be considered by the 07/01/19
Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 14/02/19

Item Type: Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Capital Programme 2019/20 and 2023/24

Description: This report presents the capital programme, including detailed scheme proposals.

Members will be asked to recommend the proposals to full council.

Wards Affected: All Wards

Report Writer: Emma Audrain

Deadline for Report: 04/02/19

Lead Member: Councillor Ian Gillies

Lead Director: Corporate Director of Customer and Corporate Services

Contact Details: Emma Audrain, Accountant - Customer & Business Support Services

emma.audrain@york.gov.uk

Implications

Level of Risk:

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the

award of a contract.

Making Representations:

Process:

Consultees:

Background Documents: Capital Programme 2019/20 and 2023/24

Call-In

If this item is called-in, it will be considered by the

Corporate and Scrutiny Management Committee on: 18/03/19

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 14/02/19

Item Type: Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Financial Strategy 2019/20

Description: This report presents the Financial Strategy, including detailed revenue budget proposals.

Members will be asked to recommend the proposals to full council.

Wards Affected: All Wards

Report Writer: Sarah Kirby

Deadline for Report: 04/02/19

Lead Member: Councillor Ian Gillies

Lead Director: Corporate Director of Customer and Corporate Services

Contact Details: Sarah Kirby

sarah.kirby@york.gov.uk

Implications

Level of Risk:

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

Making Representations:

Process:

Consultees:

Background Documents: Financial Strategy 2019/20

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on: 18/03/19

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 14/02/19

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Treasury Management Strategy Statement and Prudential Indicators

Description: This report sets out the treasury management strategy, including the annual investment strategy and the minimum revenue provision policy statement and prudential indicators.

Wards Affected: Members will be asked to recommend the strategy to full council.
All Wards

Report Writer: Debbie Mitchell **Deadline for Report:** 04/02/19

Lead Member: Councillor Ian Gillies

Lead Director: Corporate Director of Customer and Corporate Services

Contact Details: Debbie Mitchell

debbie.mitchell@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations:

Process:

Consultees:

Background Documents: Treasury Management Strategy Statement and Prudential Indicators

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 18/03/19

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 14/02/19

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Capital and Investment Strategy

Description: This report sets out a framework for all aspects of the Council's capital and investment expenditure including prioritisation, planning, funding and monitoring.

Wards Affected: Members will be asked to recommend the Strategy to full council.
All Wards

Report Writer: Debbie Mitchell **Deadline for Report:** 04/02/19

Lead Member: Councillor Ian Gillies

Lead Director: Corporate Director of Customer and Corporate Services

Contact Details: Debbie Mitchell

debbie.mitchell@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations:

Process:

Consultees:

Background Documents: Capital and Investment Strategy

Call-In

If this item is called-in, it will be considered by the 04/02/19
Corporate and Scrutiny Management Committee on: 18/03/19

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 14/02/19

Item Type: Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Revised Housing Revenue Account (HRA) Business Plan

Description: Purpose of Report: Following the report to executive in July on the Housing delivery programme and the intention to appropriate the general fund sites into the HRA to build housing. There is a need to revise the business plan to insure that it reflects the ability to build the sites out.

The report will ask members to approve the revised HRA business plan.

This item has been deferred to the meeting of the Executive on 14 February 2019.

Reason: Following The Prime Ministers announcement that the government intend to lift the HRA borrowing cap. It is prudent to wait until the detail behind that announcement is clear before amending the business plan. It is envisaged that the detail will be available by Christmas and therefore the HRA business plan report will come as a paper to February 2019.

This item has been withdrawn.

Reason: The budgetary elements of this report will now be incorporated under the following agenda items which are due to be considered at the meeting of the Executive on Thursday 14 February 2019:

- 29, Capital Programme 2019/20 and 2023/24; and
- 30, Financial Strategy 2019/20

Wards Affected: All Wards

Report Writer: Tom Brittain, Patrick Looker

Deadline for Report: 04/02/19

Lead Member: Executive Member for Housing & Safer Neighbourhoods

Lead Director: Corporate Director of Health, Housing and Adult Social Care

Contact Details: Tom Brittain, Head of Housing Services, Patrick Looker

tom.brittain@york.gov.uk, patrick.looker@york.gov.uk

Implications

Level of Risk:

Reason Key: A decision which is likely to result in the Council incurring expenditure, or

making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

Making Representations: None

Process:

Consultees:

Background Documents: Revised Housing Revenue Account (HRA) Business Plan

Call-In

If this item is called-in, it will be considered by the

Corporate and Scrutiny Management Committee on: 18/03/19

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 14/02/19

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Q3 2018-19 Finance and Performance Monitor

Description: This report will provide an overview of the councils overall finance and performance position at the end of Q3.

Wards Affected: Members are asked to note and approve.
All Wards

Report Writer: Ian Cunningham, **Deadline for Report:** 04/02/19
Debbie Mitchell

Lead Member: Executive Leader (incorporating Finance & Performance)

Lead Director: Corporate Director of Customer and Corporate Services

Contact Details: Ian Cunningham, Debbie Mitchell

ian.cunningham@york.gov.uk, debbie.mitchell@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations:

Process:

Consultees:

Background Documents: Q3 18-19 Finance and Performance Monitor

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on: 18/03/19

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 14/02/19

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Q3 2018-19 Capital Programme Monitor

Description: This report will provide an overview of the councils overall capital programme position at the end of Q3.

Wards Affected: Members are asked to note and approve.
All Wards

Report Writer: Emma Audrain, **Deadline for Report:** 04/02/19
Debbie Mitchell

Lead Member: Executive Leader (incorporating Finance & Performance)

Lead Director: Corporate Director of Customer and Corporate Services

Contact Details: Emma Audrain, Accountant - Customer & Business Support Services, Debbie Mitchell

emma.audrain@york.gov.uk, debbie.mitchell@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations:

Process:

Consultees:

Background Documents: Q3 18-19 Capital Programme Monitor

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on: 18/03/19

FORWARD PLAN ITEM

Meeting: Executive Member for Adult Social Care and Health

Meeting Date: 14/02/19

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Citizens Advice York Service Level Agreement Renewal 2019/20

Description: The report presents a refreshed service level agreement (SLA) with York CAY for the period 2019-20. The Executive Member will be asked to agree the SLA.

Wards Affected: All Wards

Report Writer: Pauline Stuchfield **Deadline for Report:** 04/02/19
Lead Member: Executive Member for Adult Social Care and Health
Lead Director: Corporate Director of Customer and Corporate Services
Contact Details: Pauline Stuchfield, Assistant Director - Customer Services and Digital

pauline.stuchfield@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations:

Process: Cllr Carol Runciman in consultation with Executive Portfolio Holder for Performance and Finance.

Discussion has taken place with Citizens Advice York.

Consultees:

Background Documents: Citizens Advice York Service Level Agreement Renewal 2019/20

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 18/03/19

FORWARD PLAN ITEM

Meeting: Executive Member for Adult Social Care and Health

Meeting Date: 14/02/19

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Re Procurement of Sexual Health Services for City of York

Description: The report will outline the process taken up to and including the decision to award the Integrated Sexual Health Services contract to York Hospitals NHS Foundation Trust. The purpose of the report is to confirm that due process has been followed and to gain approval to formally award the contract and publicise this decision.

To approve the award of contract for the sexual health services to York Hospitals Trust, as agreed in the Executive 12th July 2018:

(ii) That the Director of Public Health, in consultation with the Executive Member for Adult Social Care and Health, be authorised to accept the highest scoring tender, in accordance with the evaluation criteria, and award the contract.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Adult Social Care and Health

Lead Director:

Corporate Director of Health, Housing and Adult Social Care

Contact Details:

Philippa Press

philippa.press@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

The procurement of the Sexual Health Service has followed a full process which commenced in 2017 when the previous service contract ended. The decision to award a years extension to the incumbent provider (York Hospitals NHS Trust) was taken. Prior to going out to procurement CYC officers have completed a Health Needs Assessment, a soft marketing session with potential providers, consultation on the service specification and the incumbent provider.

Include: service users, York Hospitals NHS Foundation Trust, Vale of York CCG, Local Medical Committee, Community Pharmacy North Yorkshire and other Yorkshire and Humber Sexual Health Commissioners via the Community of Interest Group.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on:

18/03/19

FORWARD PLAN ITEM

Meeting: Executive Member for Education, Children and Young People

Meeting Date: 19/02/19

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Term dates for the 2020/21 school year

Description: The Executive Member of Children and Young People is asked to approve the school term dates for whom the Local Authority (LA) is the employer, for the school year beginning in September 2020. The report also updates the Executive Member on previously agreed strategy for setting future term dates alongside our neighbouring Local Authorities for future school years.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Education, Children and Young People

Lead Director: Corporate Director of Children, Education and Communities

Contact Details: Tom Chamberlain, Office Manager, Education Access and Community Transport Team

tom.chamberlain@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: Pre consultation with schools for whom the Local Authority is the employer during Autumn term 2018.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

18/03/19

FORWARD PLAN ITEM

Meeting: Executive Member for Housing & Safer Neighbourhoods

Meeting Date: 28/02/19

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Tenant Satisfaction Survey - results

Description: To provide the results of the Tenants Satisfaction Survey. The Executive member is asked to agree the action plan that has been developed.

This item will be considered at the Decision Session of the Executive Member for Housing and Safer Neighbourhoods, which will now take place on Thursday 28 February 2019.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Housing & Safer Neighbourhoods
Lead Director: Corporate Director of Health, Housing and Adult Social Care
Contact Details: Denis Southall

denis.southall@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: Tenants were consulted during the survey and will be consulted further as part of the plan.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

04/02/19

FORWARD PLAN ITEM

Meeting: Executive Member for Housing & Safer Neighbourhoods

Meeting Date: 28/02/19

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Update on the YorProperty Accreditation Scheme

Description: To ask the Executive Member to consider whether to extend the YorProperty Accreditation Scheme following the introduction of HMO licensing.

The Executive member is asked to make a decision about the future of YorProperty.

This item will be considered at the Decision Session of the Executive Member for Housing and Safer Neighbourhoods, which will now take place on Thursday 28 February 2019.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Housing & Safer Neighbourhoods
Lead Director: Corporate Director of Health, Housing and Adult Social Care
Contact Details: Ruth Abbott

ruth.abbott@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: None

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

04/02/19

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 07/03/19

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Placement review - Foster carer review

Description: This report provides an update and recommendations relating to the Placement Review which is focused on placement sufficiency for children in care. Placement sufficiency is at a critical stage in York. Despite the number of children in care remaining relatively stable over the previous 3 years, the diversity and complexity of placement requirement is changing. Increasingly Children's Social Care are in a position where they are unable to place children and young people in existing Council provision and are having to purchase, often at short notice, external / private foster or residential placements that are expensive and may not be value for money in the context of the individual child.

The review is focused on 1. foster care – support, training, recruitment and remuneration, 2. residential provision and alternative innovative sufficiency options.

This report outlines the intended approach to meet our sufficiency by retaining and recruiting more foster carers and procuring other provisions.

Foster Care - Changes are proposed to the foster carer additional allowances, see Annex B in the report for a summary of these changes. This will ensure greater consistency, transparency and equity across the fostering workforce. It will also incentivise foster carers to offer multiple placements and emergency placement which should increase sufficiency. The review has taken into consideration the work with disabled children around COE and the need to increase community capacity with additional needs. Short break foster carers will be aligned with their mainstream colleagues in relation to finance, support and training.

Residential/Alternative provision - The review will look at different types of provisions, including through the White Rose framework, rather than just replicating our current residential provision. The procurement process will procure a varied offer, to complement our foster care offer, which may include solutions to emergency and short term placements; placements for adolescents, placements for children with complex and additional needs, support to our foster carers during the evening and weekend, out hours outreach support to foster carers and children on the edge of care.

This item has been deferred to the meeting of the Executive on

Thursday 7 March 2019. This is to allow for further detailed discussion to take place that will inform the paper.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Education, Children and Young People

Lead Director:

Corporate Director of Children, Education and Communities

Contact Details:

William Shaw, Principal Officer - Project Implementation, Sophie Keeble, Group Manager - Achieving Permanence

william.shaw@york.gov.uk, sophie.keeble@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

A consultation and engagement plan is proposed with all foster carers.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

18/03/19

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 07/03/19

Item Type: Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: School capital maintenance programme 2019/20

Description: To set out details of the proposed schools capital maintenance programme and provide options for funding including the virement of funds from the current basic need to the capital maintenance budget.

Wards Affected: All Wards

Report Writer: Mark Ellis

Deadline for Report: 25/02/19

Lead Member: Executive Member for Education, Children and Young People

Lead Director: Corporate Director of Children, Education and Communities

Contact Details: Mark Ellis

mark.ellis@york.gov.uk

Implications

Level of Risk:

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

Making Representations:

Process: Prioritisation of schemes based on agreed protocols (impact on school). Consulted with City of York Council maintained schools.

Consultees:

Background Documents: School capital maintenance programme 2019/20

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

04/02/19

18/03/19

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 07/03/19

Item Type: Executive Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: Earswick Neighbourhood Plan - Examiner's Report and Decision Statement

Description: Purpose of report: To inform Members of the recommendations made in the Examiner's Report and to explain the Council's response to these and to gain approval of the subsequent Decision Statement to allow the Neighbourhood Plan to proceed to Referendum.

The report will recommend that Members approve the proposed modifications recommended in the Examiner's Report and the Council's Decision Statement to allow the Earswick Neighbourhood Plan to proceed to Referendum.

Wards Affected: Strensall Ward

Report Writer: Anna Pawson **Deadline for Report:** 21/02/19

Lead Member: Executive Member for Transport and Planning

Lead Director: Corporate Director of Economy and Place

Contact Details: Anna Pawson

anna.pawson@york.gov.uk

Implications

Level of Risk: 04-08 Regular monitoring required **Reason Key:** It is significant in terms of its effect on communities

Making Representations:

Process: Previous consultations have taken place at area designation stage (2015), initial pre-submission stage (2016) further pre-submission (2017) and submission stage (2018).

Consultees:

Background Documents: Earswick Neighbourhood Plan - Examiner's Report and Decision Statement

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 04/02/19

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 07/03/19

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Various Community Asset Transfers

Description: Buildings at Clarence Gardens to the Hut York Ltd
Cricket Pavillion, Little Knavesmire to Ovington Cricket Club
Building at Burnholme to Hemplands Kids Club

Purpose of report: To let the above buildings to community organisations for long leases in accordance with the Council's Community Asset Transfer Policy as part of the implementation plan for the Community and Operational Asset Strategy.

The report will ask members to approve the lettings of these buildings to the community organisations

Wards Affected: Guildhall Ward; Heworth Ward; Micklegate Ward

Report Writer: Philip Callow **Deadline for Report:** 25/02/19

Lead Member: Executive Leader (incorporating Finance & Performance)

Lead Director: Corporate Director of Economy and Place

Contact Details: Philip Callow

philip.callow@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations:

Process: Discussions with community groups, Council officers (Heads of Service, Burnholme Project Manager and Assistant Directors), Ward members, The Hut York Ltd, Ovington Cricket Club, Hamilton Panthers Football Club, Hemplands Kids Club.

Consultees:

Background Documents: Various Community Asset Transfers

Call-In

If this item is called-in, it will be considered by the 04/02/19
Corporate and Scrutiny Management Committee on: 18/03/19

FORWARD PLAN ITEM

Meeting: Executive Member for Transport and Planning

Meeting Date: 14/03/19

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Economy & Place Capital Programme – 2018/19 Budget Report

Description: Purpose of Report: To set out the proposed 2019/20 programme of works to be delivered using the Economy & Place Transport Capital Programme budget.

Members will be asked to approve the proposed programme of schemes to be delivered in 2019/20.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Transport and Planning

Lead Director: Corporate Director of Economy and Place

Contact Details: Tony Clarke

tony.clarke@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Please contact the report author for further details.

Process: Please contact the report author for further details.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on:

18/03/19

FORWARD PLAN ITEM

Meeting: Executive Member for Transport and Planning

Meeting Date: 14/03/19

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Planning Enforcement Update

Description: Purpose of report: To outline current working practices in enforcement, recent changes and reviews going forward.

Members will be asked to note the changes and reviews going forward.

This item has been deferred to the Decision Session of the Executive Member for Transport and Planning on 14 March 2019

Reason: Due to further work and clarification this report will now be considered by the Executive Member for Transport and Planning at 14th March 2019 Decision Session.

Wards Affected: All Wards

Report Writer: Rob Harrison **Deadline for Report:** 04/03/19

Lead Member: Executive Member for Transport and Planning

Lead Director: Corporate Director of Economy and Place

Contact Details: Rob Harrison

rob.harrison@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations: Please contact the report author for further details.

Process: Please contact the report author for further details.

Consultees:

Background Documents: Planning Enforcement update

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 04/02/19
18/03/19

FORWARD PLAN ITEM

Meeting: Executive Member for Transport and Planning

Meeting Date: 14/03/19

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: PROW: Request to authorise taking a definitive map modification order application out of turn

Description: Purpose of report: For the Executive Member to consider taking a DMMO application out of turn. The request is being made to end uncertainty over the status of Yorkfield Lane, Copmanthorpe prior to Network Rail carrying out proposed improvement works to the crossing of the east coast main line and the possibility of housing development adjacent to the lane.

The report will ask members to either authorise the DMMO application to be dealt with out of turn or for it to remain in its current position in the "queue" of applications awaiting investigation.

Wards Affected: Copmanthorpe Ward

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Transport and Planning

Lead Director: Corporate Director of Economy and Place

Contact Details: Russell Varley, Definitive Map Officer, Transport Service-Rights of Way

russell.varley@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Not Applicable.

Process: Not Applicable.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

18/03/19

FORWARD PLAN ITEM

Meeting: Executive Member for Transport and Planning

Meeting Date: 14/03/19

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Minster Precinct Neighbourhood Plan Area and Forum

Description: Purpose of report: To set out the content of the proposed area and forum applications and feedback any representations made during the 6 week period that the application was publicised.

The Executive Member will be asked to approve the formal area and forum applications to allow the Neighbourhood Plan to progress.

Wards Affected: Guildhall Ward

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Transport and Planning

Lead Director:

Corporate Director of Economy and Place

Contact Details:

Anna Pawson

anna.pawson@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: People who live, work and do business in the Minster Precinct area. This includes local residents, local businesses/organisations, landowners/agents, and neighbouring parish councils/authorities.

Process: The neighbourhood plan area and forum applications are publicised for a period not less than 6 weeks to give people who live, work and do business in the area the opportunity to make representations on the proposed area. This period will be a 6 week period within January-February 2019.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

18/03/19

FORWARD PLAN ITEM

Meeting: Executive Member for Culture, Leisure & Tourism

Meeting Date: 25/07/19

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: York Learning Services Strategic Plan 2019/20

Description: The report will set out York Learning Services' strategic plan for the academic year 2019/20.

Wards Affected: The Executive Member will be asked to approve the plan.
All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Culture, Leisure & Tourism

Lead Director: Corporate Director of Children, Education and Communities

Contact Details: Angela Padfield, Interim Head of York Learning

angela.padfield@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: